Graduate

**Director of School Counseling**

**Issued as a standard certificate. This endorsement entitles the holder to serve as a director, administrator, or supervisor of school counseling services, including the supervision of educational activities related to and within the counseling program in grades P-12.**

**Requirements:**

Applicants are responsible for collecting and emailing all necessary documentation to the **GCU School of Education Certification Officer.**

\* Email address can be found on the GCU State Certification webpage.

 GCU final, unofficial transcript, documenting the master’s degree

 Completion of program with a GPA of 3.0

 **Three years** of successful experience as a School Counselor in grades preschool through

grade 12

 Submit the completed “**Record of Full-time Educational Work Experience**”

form, found on the State Certification page of the GCU website, with an **original**

**signature** from a school official. Can be scanned and emailed.

 Completion of HIB Training (Harassment, Intimidation, and Bullying)

 \*Training is provided through www.njpsa.org - $50 course

 <https://portal.njpsa.org/store/events/registration.aspx?event=PDS006V2>

**-OR-**

 **An original letter** documenting participation in district approved training,

 describing what the training covered, with **original signature** by either the

 Human Resources Director or Principal. Can be scanned and emailed.

 Copy of NJ School Counselor Certificate

**PLEASE NOTE: You Should NOT begin the application process with NJedcert if you wish to be recommended by GCU for your certification. Once materials are verified by the GCU School of Education Certification Officer, further instructions will be given.**

**Certification Fees**

Director of School Counseling $95